



*Holy Faith Secondary School
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September 2018

Dear Sir/Madam,

Thank you for offering our student an opportunity with your organisation as part of our Transition Year Social Justice programme. Students have been authorised by the school to work on a voluntary basis for a week. It is a necessary condition of this scheme that students must not receive a wage/salary in respect of their time spent completing their Community Care Placement.

The General Liability section of the school's policy has been extended to include liability arising from or in any way associated with any programme organised by the school or in which we participate including indemnity to any employer in respect of the performance of such work by any student subject to the terms, conditions, exclusions and limitations of the school's policy.

We would be grateful if you could complete the reply slip below in advance of placement and the enclosed Evaluation form on Completion of Community Care.

Should you have any queries at any stage please do not hesitate to contact me.

Yours sincerely

Ms Sinéad Mc Donnell
(Programme Coordinator)

Please sign, detach and return to your class teacher for Social Justice

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RE: transition Year Social Justice Programme

I have allocated a place to _____ (students name) in
_____ (name of organisation) from Monday 12th –
Friday 16th November 2018.

Signed: _____ Name in Block Capitals: _____

Contact Details: _____